



The SCS Greenhouse Gas Footprint Verification Program has conducted a verification of GHG emissions based upon the following objectives, criteria, and scope:

Verification Objectives

- Evaluate the organization’s GHG inventory based per the level of assurance and materiality specified, including assessment of any significant changes and the organization’s GHG-related controls
- Evaluate conformance with specified verification criteria

Verification Criteria

- World Resources Institute/World Business Council for Sustainable Development’s “The Greenhouse Gas Protocol: A Corporate Accounting and Reporting Standard (Revised Edition)” dated March 2004
- World Resources Institute/World Business Council for Sustainable Development’s “Scope 2 Guidance Document: An Amendment to the GHG Protocol Corporate Standard” dated 2015
- World Resources Institute/World Business Council for Sustainable Development’s “Corporate Value Chain (Scope 3) Accounting and Reporting Standard” dated 2011
- The Investor CDP Information Request
- ISO 14064-3: 2006 Specification with guidance for the validation and verification of GHG assertions

Verification Scope

- Company: ADP, Inc.
- Emissions Year: EY2019 (Jan 1, 2019 – Dec 31, 2019)
- Geographic Boundary: Operational control boundary includes all U.S. and Canada based operations. *Excludes all international offices.*
- Level of Assurance: Limited
- Materiality: +/-5% quantitative threshold for direct and indirect emissions, qualitative based upon requirements specified within referenced criteria

Verification Opinion

This Verification Statement documents that SCS Global Services has conducted verification activities in compliance with ISO 14064-3: Specification with guidance for the validation and verification of greenhouse gas assertions. Based upon the reporting scope, criteria, objectives, and agreed upon level of assurance, SCS has issued the following verification opinion:

- Positive Verification – No evidence was found that the inventory was not prepared in all material respects with the reporting criteria (Limited)
- Negative Verification – GHG assertion was NOT prepared in all material respects with the reporting criteria

Verified Emissions

EMISSIONS SUMMARY - tonnes CO2e	TOTAL (tCO2e)
SCOPE	
SCOPE 1	15,500.90
SCOPE 2 - LOCATION	82,277.86
SCOPE 2 - MARKET	86,831.90
SCOPE 3 - Employee Commuting	67,135.86
SCOPE 3 - Business Travel	52,343.67
SCOPE 3 - Product Transport	1,312.51

Signature: *Tavio Benetti*
Lead Verifier: Tavio Benetti
Date: June 11th, 2021

Nicole Munoz
Signature:
Independent Reviewer: Nicole Munoz
Date: June 29, 2021